This tool provides you with a clear, actionable plan for improving the ability of your program to effectively address health inequities. It will be most effective when used as the final stage of the Program Technical Assistance provided to your program by the Health Equity Implementation Team.

**Health Equity Project Plan:**

Stage 1: Low effort opportunities

|  |  |  |
| --- | --- | --- |
| *Opportunity* | *Staff Assigned* | *Completion Date* |
|  |  |  |
|  |  |  |
|  |  |  |

Stage 2: Medium effort opportunities

|  |  |  |
| --- | --- | --- |
| *Opportunity* | *Staff Assigned* | *Completion Date* |
|  |  |  |
|  |  |  |
|  |  |  |

Stage 3: High effort opportunities

|  |  |  |
| --- | --- | --- |
| *Opportunity* | *Staff Assigned* | *Completion Date* |
|  |  |  |
|  |  |  |
|  |  |  |

**How to Use this Tool:**

* Use the [Health Equity Inventory Tool](http://thehub.tpchd.org/crd/he/Technical%20Assistance/Health%20Equity%20Inventory%20Tool.docx) to identify new opportunities to improve the ability of your program to effectively address health inequities.
* Organize each new opportunity using two factors, impact and effort. (*Use High, Medium, Low*)
  + 1. Impact: How much of an impact would this new opportunity have?
    2. Effort: How much effort would this new opportunity take?
* Remove efforts in the following categories:
  + 1. (Low Impact + High Effort)
    2. (Low Impact + Medium Effort)
    3. (Medium Impact + High Effort)
* Assign each remaining opportunity to a staff member with a desired completion date.